

**BOUNTY LAND BAPTIST CHURCH
EVENT REQUEST FORM**

Event Name _____

Date of event _____

Department _____

Time of event _____

Initiative met by this event:

- Praying Loving Reaching
 Giving Maturing

Event Description _____

Cost/Budget Estimate _____

Event Needs:

Sound System **Person Contacted (Sound)** _____

Vans **No. of vans** _____ **Time Needed** _____

Sanctuary **Time Needed** _____

Fellowship Hall **Time Needed** _____

Gym **Time Needed** _____

Other _____

Signature of Department Leader

Date

Approved By

Date